



SEATER U: *How to Schedule Parent Teacher Conferences on Genesis*

Step 1: Log into your Parent Portal Account on Genesis ([click here for link to portal](#))

Step 2: Click on *Conferences*



Step 3: Click on the Date(s) you would like to schedule conferences for.

Step 4: Select your time slot.

Green boxes are available,
Red are slots already reserved.

Once you reserve a slot, you may cancel through
the portal at any time.

Questions?

Email: Caralee Gately at cgately@belvideresd.org



Thanks for
visiting
Seater U!

